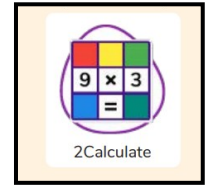


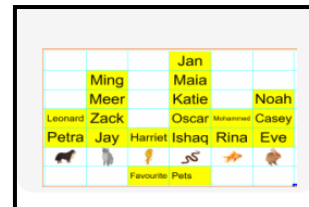
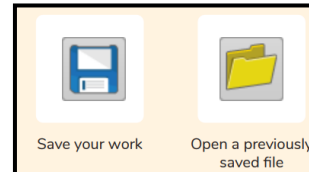


Year 2 Computing: Spreadsheets (Information Technology)



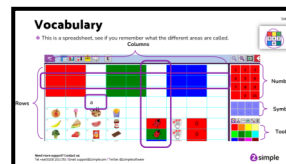
Prior Learning (We are Collectors - Year 1)

- I know how information can be shown in different ways (as pictures or in tables)
- I can ask questions to collect information.
- I can collect data to evaluate and discuss.



Sticky Knowledge

- I can use 2Calculate tools (image, lock, move cell, speak and count tools) to make a counting machine.
- I can copy and paste using 2Calculate.
- I can use the totalling tools.
- I can use the spreadsheet to make calculations.
- I can use the equals tool to check calculations.
- I can use 2Calculate to collect data and produce a graph.



Key Vocabulary

block graph	A type of graph that displays data in blocks. These can be made using cells, colours and labels in 2Calculate
cell	An individual section of a spreadsheet grid. It contains data or calculations.
column	Boxes running vertically in a spreadsheet.
copy	Copies the selected cells onto the clipboard.
count tool	This calculates the number of cells with a value of the cell to the left of the tool.
data	Information used to help answer questions.
drag	Contents of a cell can be dragged to another cell using the 'drag' tool.
equals	This symbol can be used in 2Calculate to find the answer to a calculation.
label	A way to identify data in a spreadsheet.
row	Boxes running horizontally in a spreadsheet.
speak tool	This tool will speak the contents of a cell containing a number.
total	This tool will calculate the total of cells above, below or next to it.
table	Tables can be created in 2Calculate. These have headings and are a neat way to display data.