


## Academy Name – COVID-19 Primary School Risk Assessment – Spring 2 Term 2022.

Activity being assessed:	Returning to school –Spring 2 after changes in government COVID requirements.	Location(s) affected:	Griffe Field Primary School	
Person(s) completing assessment:	Emma Mitchell	Date original assessment completed:	28.02.2022	
Date of review:	14 <sup>th</sup> March	Review completed by:		

**This risk assessment has been developed on best available scientific guidance and industry best practice, information and should be read in conjunction with the government guidance document, this document cannot be considered to cover every risk and control possible and must be reviewed and made specific by the end user.**

[Schools COVID-19 operational guidance \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/101361/schools-covid-19-operational-guidance.pdf)

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom and when?	Completed
Transmission of COVID 19 on school site.	<b>Pupils, staff, visitors, and the public becoming infected with COVID-19:</b>	<p><b>With effect from 24 February 2022</b> Staff, pupils, or visitors who have tested positive for COVID-19 via an LFD test, will be advised to follow the <b>UKHSA</b> guidance available here:</p> <p><a href="https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts">https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts</a></p> <p>Anyone who has had a positive test (either PCR or LFD), <b>Should not attend</b> the school premises <del>until they have self-isolated for the recommended government period of 10 days; and</del> until the person is free from COVID</p>	<p><b>Have a procedure in place to isolate pupils that appear symptomatic on site until collected.</b></p> <p><b>Communicate information regarding how to obtain a COVID-19 test.</b></p>	SLT-ongoing as this is the current situation.	28.02.22

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom and when?	Completed
		<p><i>19 symptoms. It may be possible for individuals to end their isolation period on day 7 if 2 consecutive LFD tests taken on day 5 and 6 <del>6 and 7</del> of isolation both return negative results. Staff should consult the school if unable to work from home.</i></p> <p><i>The school will signpost individuals to guidance here:</i></p> <p><i><a href="https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts">https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts</a></i></p> <p><i><del>If a staff member or pupil has a positive COVID-19 test, NHS test and trace will work with the positive case to identify close contacts.</del></i></p> <p><i>Any person arriving at school exhibiting symptoms will be required to return home and obtain a COVID-19 test (PCR test) immediately.</i></p> <p><i>If an individual has symptoms, undertakes a COVID-19 test and this is negative they can return to school as long as the individual does not have COVID 19 symptoms.</i></p>			

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom and when?	Completed
		<p><a href="#"><u>Government self-isolation guidance</u></a></p> <p>All parents/carers and visitors are asked to take an LFD test before entering the school.</p>			
Vulnerable staff or pupils contracting COVID-19 from being in school	<b>Staff deemed vulnerable see government list are likely to experience worse symptoms and additional health issues if contract COVID-19</b>	Staff and pupil survey undertaken to determine individuals that are clinically extremely vulnerable (CEV). Where CEV persons are identified an individual risk assessment will be put in place to provide adequate controls within school.	<p><b>Consider any new staff or pupils starting in January 2022.</b></p> <p>Where pregnancy risk assessments have been completed, ensure these are reviewed regularly in line with risks and guidance. See specific guidance for pregnant employees.  <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees">https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees</a></p>	EM	28.02.22
Ineffective personal hygiene measures	<b>Pupils, staff, visitors, and the public becoming infected with COVID-19:</b>	<p>Frequent and thorough hand cleaning should now be a regular practice.</p> <p>Staff and pupils encouraged to follow the Catch it, Bin it, kill it approach.</p> <p>Posters are displayed by sinks to show how to effectively wash hands.</p> <p>Where pupils are to use hand sanitiser this should be done under adult supervision.</p>	<p><b>Detail school specific procedures for hygiene measures.</b></p> <p><b>(Suggest NHS video for handwashing)</b>  <u>NHS video</u></p>	All staff and pupils-ongoing as this is the current situation.	28.02.22

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom and when?	Completed
Possible contamination in school environment.	<b>Pupils, staff, visitors, and the public becoming infected with COVID-19:</b>	<p>Face coverings will be worn by staff and adults (including visitors) when moving around in corridors and communal areas if there are a high number of cases in school.</p> <p>Hand sanitiser to be available at reception for visitors to use on arrival before signing in.</p> <p>Ventilation is to be maintained either by mechanical ventilation adjusted to increase the ventilation rate where possible, and natural ventilation (fresh air) by opening windows. During occupied times, windows should be opened enough to provide background ventilation, during unoccupied times (during the school day) windows should be fully opened.</p> <p>Internal and external doors can be kept open to assist as this will increase ventilation.</p> <p>Maintain an appropriate cleaning schedule. This should include regular cleaning of areas and equipment with a particular focus on frequently touched surfaces.</p> <p>Cleaning regimes should be clearly documented to reflect times of day cleaning is taking place and who is responsible for the task.</p>	<p><b>Ensure adequate supply of face coverings available for use by staff and visitors.</b></p> <p><b>Update communication with school community on wearing of face coverings and implement signage.</b></p> <p><b>If staff currently share desks, a cleaning regime must be introduced to sanitise desks between “shifts”</b></p> <p><b>If fire doors are to be kept open, this will only be done when the room is occupied and nominated person will be responsible for closing them when leaving the area.</b></p>	All staff and visitors	28.02.22

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom and when?	Completed
		<p><i>Spaces in school that are poorly ventilated (i.e. no natural or mechanical ventilation) have been identified as follows: photocopier rooms and store cupboards.</i></p> <p><i>Use of these areas will be restricted as much as possible. If these areas need to be used for unavoidable reasons, the following control measures will be implemented:</i></p> <ul style="list-style-type: none"> <li><i>• Social distancing (2m minimum) to be strictly observed</i></li> <li><i>• CO2 monitor to be used to confirm when ventilation/air quality is poor</i></li> <li><i>• Face coverings to be worn by adults</i></li> <li><i>• The duration of the activity will be restricted</i></li> <li><i>• The number of individuals present in the space will be kept to the very minimum (as specified on entrances to the space).</i></li> <li><i>• Ventilation breaks between usage to be observed</i></li> </ul> <p><i>Any actions to improve ventilation will not compromise other aspects of safety and security</i></p>			
Possible	<b>Pupils, staff,</b>	When providing first aid to persons in	<b>Consider whether</b>	All staff	28.02.22

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom and when?	Completed
contamination by close contact when providing first aid to persons in isolation room awaiting collection.	<b>visitors, and the public becoming infected with COVID-19:</b>	isolation, consider wearing appropriate PPE.	<b>goggles/visors need to be available if supporting a child who is symptomatic.</b>	ongoing-current situation.	
Possible contamination from a symptomatic person on site	<b>Pupils, staff, visitors, and the public becoming infected with COVID-19:</b>	<p>Symptomatic person should not be on site – see first section.</p> <p>Should a staff member arrive at school or become symptomatic whilst at school they will be required to leave site immediately, if they need collecting, they will sit in a dedicated room, isolated.</p> <p>Should a pupil become symptomatic whilst at school they will be isolated in a room supervised by a staff member. Consider wearing a fluid resistant surgical face mask, disposable gloves, and apron for the duration of the supervision. Parent/carer will be contacted and required to collect pupil asap.</p> <p>Staff member supervising will then remove and dispose of all PPE (see contaminated waste) and will wash hands.</p>	<b>Communicate information regarding how to obtain a COVID-19 test</b>	All staff and pupils – ongoing as current situation.	28.02.22
Insufficient or inappropriate PPE available or misuse	<b>Pupils, staff, visitors, and the public</b>	Disposable gloves, aprons, goggles/visors, and masks are available for use as identified required.	<b>(Suggest WHO video for masks) WHO video</b>	All staff-ongoing as current	28.02.22

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom and when?	Completed
<i>of PPE</i>	<i>becoming infected with COVID-19</i>			<i>situation.</i>	
<i>Ineffective management of potentially contaminated waste</i>	<i>Pupils, staff, visitors, and the public becoming infected with COVID-19</i>	<i>Standard waste will continue to be managed in line with existing arrangements. Any waste that is considered to be potentially infected/contaminated will be double bagged before placing immediately in a secure area for 72 hours prior to placing in bins; this will include any used PPE and any used tissues by persons who are unwell and awaiting collection.</i>	<i>Outdoor chair store</i>	<i>All staff-ongoing as current situation.</i>	<i>28.02.22</i>
<i>Use of third-party facilities</i>	<i>Pupils, staff, visitors, and the public becoming infected with COVID-19</i>	<i>Full and thorough risk assessment for all educational trips and visits to be undertaken ensuring that any public health advice, such as hygiene and ventilation requirements are included as part of that risk assessment.</i>  <i>Checks in place to ensure that any new bookings have adequate financial protection in place.</i>  <i>RPA contacted to assess the protection for each trip that is available.</i>	<i>e-visits used for all trips. No trips abroad are planned.</i>	<i>Trip leader</i>	<i>28.02.22</i>
Signature of Senior Leadership Team: Emma Mitchell			Date: 28.02.22		
Date review required: 14 <sup>th</sup> March	Date review required: 28 <sup>th</sup> March	Date review required:		Date review required:	

