

Griffe Field Primary School
Grosvenor Drive
Littleover
DERBY
DE23 3UQ



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Pupil Admissions – Derby City Council is the Admissions Authority for Griffe Field Primary School

Contact details for Admissions:

Email: primary.admissions@derby.gov.uk
Post address: Primary School Admissions
The Council House
Corporation Street
DERBY DE1 2FS
Phone: 01332 642729
Minicom: 01332 640666

As Derby City Council is the Admissions Authority for Griffe Field Primary School they are responsible for determining the admissions arrangements and criteria for admissions to the school. These arrangements can be found at www.derby.gov.uk, by following the links 'Education and Learning', 'Schools and colleges', 'Primary School admissions', 'Determined Admission Arrangements'. The governors would like to refer you to the attached Annex 1 of this document which informs parents of the Admissions criteria determined by the Council, which is briefly described below.

To Reception is the School Year (1st Sept. - 31st Aug.) in which a child becomes 5.

The Standard Admission Number for the school is 60 and this is the number of pupils that will be admitted into the Reception year. Applications should be made to Derby City Council no later than 15 January, before the school year in which your child will start school.

Places are awarded using the following criteria:

1. Children who are or have been looked after by a local authority in accordance with Section 22(1) of the children Act 1989. Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. Children who are both living in the catchment area served by the school and have brothers or sisters of compulsory school age still attending the school at the time of their admission.
3. Other children living in the catchment area at the time of admission.
4. Children who do not live in the catchment area served by the school but who have brothers or sisters of compulsory school age attending the school at the time of their admission.
5. Other children whose parents have requested a place.
6. Children whose parents did not request a place by the closing date of 15 January.

Where there are more children in any group than spaces, places will be offered by proximity to the school (Derby City Council measure). Unsuccessful applicants can appeal directly to the school and the details of this procedure will be given at the time.

Most children will be admitted to Reception in the September of that school year. If your child has Special Educational Needs or might benefit from a later start, when they are a little more mature, you could discuss this with the school.

Admissions to other Year Groups.

Admissions to other year groups will be made up to the agreed number for each year group and subsequently at the Governors' discretion, having due regard to LA policies and the need not to prejudice efficient education and use of resources. Applications can be made by completing the Council's Common application form available from the Admissions Section by completing the e form at <https://secure.derby.gov.uk/forms/?formid=346> or by telephoning the department 01332 642725 or 01332 642728..

If you are moving house.

Please contact Derby City Council Admissions department for information tel 01332 642728 or email primary.admissions@derby.gov.uk

The school's catchment area is:

Ambervale Close
Appledown Way
Aster Gardens
Birchway Grove
Bramblewick Drive
Brindle Way
Brookdale Drive
Bowbank Close
Callow Hill Way (69 upwards, odds
58 to 68 evens)
Cherrydale Court
Comfrey Close
Cranberry Grove
Fairford Gardens
Fieldfare Court
Greenmount Close
Groombridge Crescent
Grosvenor Drive
Hargreaves Close
Hebden Close
Hollybrook Way (50 & upwards, evens)
Ivy Leaf Way
Kelvedon Drive
Kilsney Court
Maize Close
Malham Road
Meadow Brook Close
Mossvale Drive
Nettleton Close
Portico Road
Queensbury Chase
Richmond Close
Sedgemoor Way
Shiregate Gardens
Squires Way (19 & upwards, odds
22 & upwards, evens)
Summerville Close
Templebell Close
Watermint Close
Wheathill Grove
Wintergreen Drive
Woodale Close